

HILLARY V. SMITH

Material Handling • Shipping & Receiving • Facilities Maintenance

41 St. George St, Unit B • Brantford, ON
(519) 420-8961 • Smittensmitty29@gmail.com

Dependable, physically capable associate offering verified experience in shipping & receiving, retail inventory movement, unit turnover maintenance, and commercial janitorial care. Recognized for rapid task execution, strict safety compliance, and consistent reliability both working autonomously and within fast-paced teams.

WAREHOUSE & RECEIVING

Inbound/outbound freight intake, manifest verification, barcode & SKU sorting, safe forklift aisle staging.

FACILITY & UNIT PREP

Full tenant unit preparation, drywall patch repair, roller & brush painting, high-traffic janitorial upkeep.

GROUNDS & SAFETY

Mowing, line trimming, raking, leaf blowing, seasonal snow clearing, walkway salting, hazardous waste disposal.

PROFESSIONAL EXPERIENCE

Material Handler / Shipping & Receiving • Als Shoe Factory Warehouse (Brantford, ON)

2023 – Present

- Freight Handling:** Process daily inbound and outbound shipments, inspecting incoming goods against packing manifests to ensure 100% item accuracy.
- Inventory Organization:** Unpack, sequence, and move footwear stock into designated warehouse bays to accelerate picking and retail restocking.
- Aisle Safety & Ergonomics:** Maintain clutter-free, compliant aisles and apply proper lifting mechanics to move high-volume cargo on tight delivery deadlines.

Maintenance & Grounds Worker • Brantford Property Management (Brantford, ON)

2021 – 2023

- Unit Turnovers:** Prepped rental units between occupancies, applying surface repairs, patching, and smooth roller and brush paint finishes.
- Grounds & Seasonal Safety:** Performed groundskeeping (mowing, line edging, raking, blowing) and winter storm management (snow clearing, walkway salting).

Janitorial / Maintenance Worker • Executive Janitorial Services (Brantford, ON)

2020 – 2021

- Commercial Sanitation:** Carried out comprehensive sanitization across commercial offices, common corridors, lobbies, and high-traffic restrooms.
- Waste & Hazardous Safety:** Safely collected and disposed of commercial refuse and chemicals, executing after-hours shifts with complete autonomy.

EQUIPMENT, TOOLS & OPERATIONAL STANDARDS

LOGISTICS TOOLS

Pallet jacks, hand trucks, RF scanners, manifest logs, staging carts

UNIT PREP GEAR

Rollers, brushes, drywall putty knives, surface sanders, prep tape

GROUNDS MACHINERY

Lawn mowers, line trimmers, leaf blowers, rakes, snow shovels & salters

SAFETY STANDARDS

PPE compliance, WHMIS hazardous waste handling, safe lifting ergonomics

EDUCATION & CREDENTIALS

Allanti School of Hairstyling & Aesthetics — Vocational
Waterford District High School — Secondary Studies

2016 – 2017
2007 – 2009

PROFESSIONAL ATTRIBUTES

Clean safety record • Punctual attendance • Physical stamina.
Professional references readily available upon request.